

Protocols for In-person classes

Updated May 2021

- Limiting numbers of students in class
- Age restrictions for in-person classes
- No use of waiting room
- All students must enter the building wearing a mask. **Please see notes
- Faculty and staff are always required to wear mask. A face shield does not work the same.
- Taking temperatures and verbal health assessment before entering building
- 6-foot distance markers in halls, studios, bathrooms...
- 2 entrances and exits. The Emergency exit door sticks and cannot be used during bad weather
- Staggered classes for cleaning and to maintain social distancing
- Review set-up with zoom for phone and computer
- Virtual classes with continue live for those with health concerns. These are live-streamed. If you wish to record a class, you have 24 in which to switch erase it and or shift it to a YouTube account-keep it private.
- If you use props you must wash them after each use like the ballet barres!
- Despite all the protocols we are putting in place we cannot with 100% certainty guarantee the health of others. We will do everything we can, however, to maintain the health, safety and well-being of our families, staff, and faculty.

Detailed Policies and Procedures

1. Limiting the number of students in class. Student will be rotated on a weekly basis into the classes based on desire to attend in person, being healthy, and the number of individuals requesting having the opportunity. Dancers will be rotated alphabetically and stay with the same group during each session.
 - a. The large studio will have no more than 20 students without an accompanist.
 - b. The large studio can have only 17 students with an accompanist
 - c. Studio 2 can have 8 ballet students
 - d. Studio 3 can have 7 ballet students due to the pole
 - e. Drop-in students must register in advance online 48 hours prior to class, so we can notify you of the availability for the in-person option. Please call for faster turnover time. 216-295-2222**
2. Setting age restrictions on those who can attend in-person classes
 - a. **Students ages 3-7 (Preschool Ballet, Pre-Ballet) are allowed to participate in the in-person classes.
 - i. We recognize for this age group wearing masks is a challenge.
 - b. **For Level I, Level II, Level III, Level IV we require all dancers to wear a mask for class
 - i. During increased physical exertion, respiratory droplets can spread up to 10 feet. Wearing a mask helps protect you and those around you.
 - ii. We have several students unable to participate if everyone is not masked.
 - iii. We did have a request from a family not to wear a mask for class, the other families were not comfortable with this. This is currently not an option.
 - c. **For all adult classes, all dancers are required to wear masks during class.

- d. We will be live streaming all classes for those wishing to take classes at home for all ages/levels
 - e. For classes that have enrollment that exceeds the number of students we can allow in the classroom; we will rotate the students in-studio and virtually on alternating days. We will be live streaming all classes for those wishing to take classes from home
3. Restricting use of the lobby
 - a. The lobby/hallway will be closed to parents and guardians. We ask that you kindly wait in your vehicles during your child's class.
 - b. *For our younger students ages 3-6 (Preschool Ballet, Pre-Ballet), who may need assistance in preparing for class, one parent/guardian may enter the building. The parent/guardian must wear a mask, have a temperature check, and answer the health assessment questions. After assisting their child with shoes and ushering them to the classroom door, we ask that parents/guardians kindly wait outside the building. Currently, we cannot allow siblings or more than one parent/guardian to enter the building.
 - c. If the weather is nice, we will provide a few folding chairs to be placed six feet apart for social distancing
 4. All faculty and staff will be masked
 5. High-touch areas will be cleaned/disinfected every hour and/or after a new group has entered/exited
 - a. Disinfecting wipes will be in each studio so that students can wipe down their belongings before/after class
 6. Staggered class times for cleaning and social distance guidelines
 - a. There is an approximate 15-minute window between classes to ensure we follow social distance guidelines
 - b. Bathroom breaks will also be staggered
 7. Anyone who takes class will have their temperature taken and be asked to assess their wellness prior to entering the studio. **ALL Students must enter wearing a mask.**
 8. Distance markers will be in place in the halls, studios, and restrooms inside.
 9. Distance markers will be in place outside as students wait to enter.

How Can Our Families Assist Keeping Everyone Safe

1. If someone in your immediate family is unwell you should not attend in-studio classes.
 - a. If you are slated to be at an in-studio class, please call to inform the school if possible, within 2 hours of the class start time.
2. The lobby is closed, so you cannot wait in the building.
3. You must arrive at the designated time for your class to be tested and enter at that time. The doors will be locked. No late admittance.
4. You should arrive wearing masks as you await entrance to the building
5. You cannot use the restrooms to change clothes. We recommend wearing your dance attire under your street clothes.
6. All students entering have a door for their class to enter the building.
 - a. Studio 1- The big studio will be using the Emergency exit door entrance sometimes

- b. Studio 2- The middle studio will use the original back door entrance
 - c. Studio 3- The studio closest to the front lobby will use only the front door.
- 7. All classrooms have a place designated for participants to leave their shoes & non-dance belongings
 - a. Studio 1- The big studio will have the area immediately to their right with chairs set up
 - b. Studio 2- The middle studio will have a bench as they enter to the right of their studio
 - c. Studio 3- Near the front will use the area with chairs across from their studio door
- 8. All students need to bring their own water bottle. The water fountain will only be used to fill water bottles. This reduces the possibility of a person contaminating the fountain.
- 9. All dancers need a yoga mat for conditioning and modern class. Need to bring their own yoga mat and take it home
- 10. Dancers ages 10 and older should bring a towel for sweat as needed
- 11. Bathrooms must be used sparingly and only in between class
 - a. Please remind all families children should go to the restroom at home before coming to the studio.
 - b. The younger children's classes do not have an assistant to help them
 - c. The front desk will be cleaning after each class

Answers to other questions you may have are included below but do reach out if you have any individual concerns. We look forward to dancing in the studio again and to the continued virtual classes.

What happens if there is an insurgence of cases in Ohio? We are fortunate to have several families at Cleveland City Dance who are in the medical field and we have sought guidance from many of them in this regard.

We are also working with Cleveland Clinic doctors Cassandra Calabrese, DO at the Department of Rheumatologic and Immunologic Disease and Leonard Calabrese, DO at the Department of Rheumatologic and Immunologic Disease, Infectious Disease, Center for Bioethics, Wellness and Preventative Medicine. If there is an insurgence of cases in Ohio in the next month, we will likely close our doors again and return to strictly virtual classes.

What will you do if a student becomes ill? If a student becomes ill while at the studio, we will immediately isolate that child, ask them to put on their mask, and send them home as soon as possible. We would then notify all parents, faculty, and staff. The child will not be allowed to return to in-person classes without a doctor's note stating they are cleared to resume this activity. A thorough cleaning will be conducted as soon as possible. Any person who feels they may have encountered someone who has tested positive for COVID-19 will be asked to quarantine for 14 days before returning to the studio.

What will you do if faculty or staff become ill? If faculty or staff becomes ill while at the studio, we will ask her/him to go home immediately. We would then notify all parents, faculty, and staff. The faculty/staff will not be allowed to return to the studio without a doctor's note stating they are cleared to resume this activity. A thorough cleaning will be conducted as soon as possible. Any person who feels they may have encountered someone who has tested positive for COVID-19 will be asked to quarantine for 14 days before returning to the studio. The studio would transition to all virtual classes for two weeks to reduce contact.

What if my family travels to a neighboring state? For safety reasons, if you do travel out of state, we ask that you do not return to the studio for a period of 10 days. Please contact us if you have any questions about this policy.

Are there class size limits or minimums to virtual classes? Yes. All classes will need to have a minimum of 4 students enrolled for the class to run. Classes with low enrollment will be canceled. Virtual class sizes will be limited to 12 students so we can continue to offer individual attention and personal attention to all students.

Are there class size limits or minimums to in-person classes? Yes see # 1 details. We require a minimum of 4 students enrolled for a class to run. Classes with low enrollment will be canceled.

Where can I purchase a mask for my child or myself? We require everyone entering the building to wear a mask.

- We currently have masks made by Eurotard for the faculty. Eurotard also has masks in children sizes: <https://eurotard.com/v4/ShowStyle.aspx?style=M1901>.
- Bloch also carries masks for children and adults: <https://us.blochworld.com/products/bloch-b-safe-adult-face-mask-black>
- Luckyleo Barrier Masks <https://www.luckyleodancewear.com/>
- Under Armour has a waitlist for masks shipping in August